

G E B C O
GENERAL BATHYMETRIC CHART OF THE OCEANS



INTERNATIONAL HYDROGRAPHIC
ORGANIZATION
ORGANISATION HYDROGRAPHIQUE
INTERNATIONALE
MONACO

G E B C O

SUB-COMMITTEE
ON
UNDERSEA FEATURE NAMES
(SCUFN)



INTERGOVERNMENTAL OCEANOGRAPHIC
COMMISSION
COMMISSION OCEANOGRAPHIQUE
INTERGOUVERNEMENTALE
PARIS

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IHO File No. S3/2643

13 February 2019

SCUFN Letter No. 01/2019

To: SCUFN Members and Observers, Host Nation, Proposers, SCUFN Undersea Feature Names Project Team (UFNPT) Chair

Subject: 32nd Meeting of SCUFN, Monday 5 – Friday 9 August 2019, Kuala Lumpur, Malaysia.

Dear colleagues,

1. Thanks to the kind invitation of Malaysia, the 32nd meeting of the GEBSCO Sub-Committee on Undersea Feature Names (SCUFN-32) will be jointly hosted by the National Hydrographic Centre of the Royal Malaysian Navy and PETRONAS in Kuala Lumpur, Malaysia. The meeting will be held at the Kuala Lumpur Convention Centre (KLCC). All documents pertaining to SCUFN-32, including logistical information and provision programme, are made available on the IHO website www.iho.int > Committees & WGs > SCUFN > SCUFN32 > Documents. On this page, you will also get access to the specific SCUFN-32 webpage¹ that has been set up by the host country. A draft programme is available on this page. This letter proposes a provisional agenda for the meeting and provides additional information for registration.

¹ <https://sites.google.com/view/scufn-32-kuala-lumpur-2019/home>

Agenda

2. The preliminary and provisional agenda for SCUFN-32 is provided in Annex A. Associated documents have tentatively been listed. SCUFN members/observers are kindly requested to review this draft and provide any comments / new agenda items to the Secretary (yves.guillam@iho.int, copy to the Chair (han@kigam.re.kr) and the Vice-Chair (yasuhiko.ohara@gmail.com), at their earliest convenience and **not later than 5 May 2019**. A final draft agenda will then be prepared and made available on the IHO website.

Proposals

3 In accordance with SCUFN rules of procedure (Art. 2.8), undersea feature name proposals² to be considered at the 32nd meeting of SCUFN should be submitted to the Secretary **as soon as possible**, and **not later than 5 June 2019**³. Other documents intended for consideration at the meeting, e.g. letters to the sub-committee, white papers or reports should reach the Secretary as early as possible, and **not later than 5 July 2019**. It is worth noting that SCUFN members are no longer allowed to submit proposals themselves, according to the new edition 4.1.0 of Publication B-6 *Standardization of Undersea Feature Names* (section 2 ii in page 1-vi refers). However, they can support the preparation of proposals. SCUFN members are invited to review all proposals before the meeting (www.scufnreview.org).

Progress on the List of Actions from previous meetings

4 The Report of SCUFN-31 is available on the IHO website as well as the List of Actions from the SCUFN-31 meeting. Those concerned with the actions listed, or who can help to progress them, are urged to do so at their earliest convenience and report to the Secretary. I am also pleased to inform you that the implementation of the decisions made at SCUFN-31 is in progress.

Participation - Registration

5 Following the establishment of the SCUFN Undersea Feature Names Project Team (UFNPT - [IHO CL 30/2017](#) refers), the UFNPT Chair (or representative) is invited to participate in this meeting. UFNPT Members are also kindly invited to participate in the SCUFN plenary session as Observers so they can meet the SCUFN subject matter experts with whom they will be subsequently in contact for carrying out their activities. It is reminded that delegations are invited to limit the number of observers⁴ (Art. 2.6 of the SCUFN RoP refers).

6 This letter constitutes a formal invitation for all SCUFN members, UFNPT and observers to attend SCUFN-32. Participants are invited to register on-line through the IHO website www.iho.int > Committees&WGs > SCUFN > SCUFN32 > [Documents](#) > On-line Registration, **by 5 July 2019** and make their own booking arrangements for accommodation⁵ at their earliest convenience. Anyone requiring assistance is invited to contact the SCUFN32 Secretariat Team kindly set up by the host country at: scufn32@hydro.gov.my.

Countdown

9 In summary, the timetable with deadlines for a smooth preparation of the SCUFN-32 meeting is:

Agenda: Comments / Proposals	5 May 2019
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² Including shp files for the geometry of the features (polygons, summit, etc.).

³ Two months prior to the meeting.

⁴ One or two people maximum as observers per delegation looks acceptable.

⁵ See <https://sites.google.com/view/scufn-32-kuala-lumpur-2019/practical-info> > Accommodation

Feature Name Proposals	5 June 2019
Participant - Registration	5 July 2019
Discussion Papers	5 July 2019
Progress SCUFN-31 List of Actions	As soon as possible, no later than 5 April 2019

Future SCUFN Meetings

10 Initial proposals for hosting subsequent meetings to be held in 2020 (SCUFN-33) and 2021 (SCUFN-34) are welcome at any time (yves.guillam@iho.int) and preferably not later than at SCUFN-32.

I very much look forward to seeing all of you at the meeting.

Yours sincerely,



Dr Hyun-Chul HAN
Chair of SCUFN

Annex:

A. Provisional agenda for SCUFN-32

32nd SCUFN MEETING
Kuala Lumpur Convention Centre (KLCC), Kuala Lumpur, Malaysia, 5-9 August 2019

PROVISIONAL AGENDA

- Notes: 1) Meeting to start at **0900** at the KLCC on **Monday 5 August** and to close at **1200** on **Friday 9 August 2019**.
Registration **from 0830** at the KLCC.
2) Names of prospective presenters of papers are given in parenthesis.
3) Ice breaker, on **Sunday 4 August, 1800 – 2000** (*event and location to be confirmed*).

1. Opening, Welcome Address and Administrative Arrangements

- Doc: SCUFN32-01A List of Documents (Secretary)*
SCUFN32-01B List of Participants (Secretary)
SCUFN32-01C SCUFN Membership and Observers List (Secretary) – Follow-on Action
SCUFN31/01 (IOC Rep.)
SCUFN32-01D Terms of Reference and Rules of Procedure

2. Introduction by SCUFN Chair - Approval of Agenda

- 2.1 SCUFN Chair Report (GEBCO Guidance, IOC, ...)
Doc: SCUFN32-02.1A SCUFN Chair Report (Chair)
2.2 Approval of Agenda
Doc: SCUFN32-02.2A Agenda and Time Table (Secretary/Host)

3. Matters remaining from Previous Meetings

- 3.1 Review of Actions from SCUFN-31 and transfer to the relevant agenda items
Doc: SCUFN32-03.1A List of Actions from SCUFN-31 and Status (Secretary)
3.2 Letter from the Permanent Delegation of the Republic of the Philippines to UNESCO to the Chair of the GEBCO Guiding Committee - Consequences
Doc: SCUFN32-03.2A Letter dated 7 February (Chair)
3.3 Decision making process in SCUFN (Action SCUFN31/07) – Repository of typical cases
Doc: SCUFN32-03.3A Proposal (Roberta/Chair)

4. Proposals Submitted during Intersessional Period

- 4.1 From USA, Rutgers University
Doc: SCUFN32-04.1A Proposal (1) from ...
4.2 From ...
Doc: SCUFN32-04.2A Proposal (xx) ...
4.3 From ...
Doc: SCUFN32-04.3A Proposal (xx) from ...
4.4 From ...
Doc: SCUFN32-04.4A Proposals (xx) ...
4.5 From xxx
Doc: SCUFN32-04.5A Proposals (xx) from xxx
4.6 From xxx
Doc: SCUFN32-04.6A Proposals (xx) from xxx
Etc.
...

5. Liaison with Other Geographical Name Bodies

- 5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names
Doc: SCUFN32-05.1A Reports of ACUF Activities (T. Palmer)
5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)
Doc: SCUFN32-05.2A Report of the NZGB Undersea Names Committee (xx)

5.3 Marine Regions

Doc: SCUFN32-05.3A *Activities of Marine Regions of interest to SCUFN (Paula Oset Garcia)*

6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6

6.1 Report and Proposals from the Generic Terms Subgroup

Docs: SCUFN32-06.1A *Report and Proposals from the Generic Term Sub Group on definitions (Sub group)*

SCUFN32-06.1B *Report and Proposals from the Generic Term Sub Group on a general strategy and possible guidelines defining the optimal horizontal resolution between UFN – Action SCUFN31/08 (Sub group)*

6.2 IHO-IOC Publication B-6

Docs: SCUFN32-06.2A *Submission of draft Publication B-6 Edition 4.2.0 for endorsement by IRCC (Secretary)*

7. Gazetteer of Undersea Feature Names

7.1 Maintenance of the on-line interface to GEBCO Gazetteer database

Docs: SCUFN32-07.1A *Summary of issues related to the on-line GEBCO Gazetteer (Secretary)*

SCUFN32-07.1B *Report by NOAA/NCEI on maintenance issues (tbc)*

7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)

Docs: SCUFN32-07.2A *Proposals by SCUFN Members (10 features/year/Member) to upgrade the quality of the geometry of existing major undersea features – Action SCUFN31/09 (All)*

SCUFN32-07.2B *Report of the work made during the inter-sessional period (Secretary)*

7.3 Interoperability and Prototyping

Doc: SCUFN32-07.3A *Development of the integration of SCUFN Operational Services (operated by KHOA) and the GEBCO Gazetteer (operated by NOAA) (Secretary/Chair/Jencks)*

8. Undersea Feature Names Project Team (UFNPT)

8.1 UFNPT Report and Road-map

Doc: SCUFN32-08.1A *Progress Report of the Undersea Feature Names Project Team – Tasks, Work Items (Chair/Anna Hendi tbc)*

9. Any Other Business

9.1 xxx

Doc: SCUFN32-09.1A xxx

10. SCUFN Programme of Work – Review of the draft List of Decisions and Actions

10.1 SCUFN Programme of Work and Draft List of Decisions and Actions from SCUFN32

Doc: SCUFN32-10.1A *Draft SCUFN Programme of Work 2020-21 to be submitted to GEBCO Guiding Committee (Secretary)*

10.2 Update on the Seabed 2030 Project – Action SCUFN31/212

Doc: SCUFN32-10.1A *Presentation (Kevin)*

11. Dates and Venues for the Next Meetings

12. Conclusion
